

**MINUTES OF
REGULAR CITY COUNCIL MEETING
GLENNVILLE CITY HALL
TUESDAY, MARCH 7, 2023
7:00 P.M.**

The regular scheduled council meeting was held in the City Hall Conference Room on Tuesday, March 7, 2023.

Present: Bernie Weaver, Mayor
Tammy Waters, Mayor Pro Tem
Justin McLeod, Councilmember
Micah King, Councilmember
Marcus H. Nobles III, Councilmember
Stan Dansby, City Manager
Emily Mixon, City Clerk
Hugh McCullough, City Attorney
Rob Fravel, Public Works Director
Wes Kicklighter, Police Chief
Dale Barnard, Fire Chief
Billy Conley, Code Enforcement Officer

I. CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

Mayor Weaver called the meeting to order, Fire Chief Barnard gave the invocation, and City Manager Dansby led the Pledge of Allegiance.

II. DISCUSSION / APPROVAL OF THE AGENDA

Mayor Weaver asked for a motion to approve the agenda as presented. A motion was made by Councilmember Waters, seconded by Councilmember King and it passed unanimously.

III. PUBLIC COMMENTS:

This is the time we set aside for our citizens to comment on matters. We welcome and appreciate your comments or suggestions. Our purpose is to listen to what you tell us, and we will certainly take any comments you make under advisement. We do not answer questions at this time, nor do we reply to your statements at this time. The reason for this is that an individual council member cannot and should not attempt to commit the entire council to any position, and the council should not respond until it has all the information available on a specific matter.

Ground Rules:

- To be placed on the agenda, you must make your request to the City Clerk or City Manager by noon on the **Thursday** prior to the meeting. If a holiday falls around the meeting date, the deadline will be noon on **Wednesday** prior to the meeting day.
- Your comments are limited to five (5) minutes.

- If you have a complaint about an employee of the City, please discuss it with the City Manager first. The City Manager will advise the Council of the matter, and an executive session may be scheduled to discuss personnel issues.
- You should avoid making any slander or defamation of someone's character or reputation. If such comments are made, there can be legal consequences that follow since this is a public meeting.
- We prefer that you address matters that this council has the authority to deal with.

IV. DISCUSSION / APPROVAL OF CONSENT AGENDA

Mayor Weaver asked for a motion to approve the consent agenda. A motion was made by Councilmember King, seconded by Councilmember Waters and it passed unanimously.

V. ACKNOWLEDGEMENT OF BIDS FOR EMERGENCY SEWER REPAIR ON HWY 301 IN FRONT OF DAIRY QUEEN, AWARDED TO LOW BIDDER BLD SERVICES

BLD Services	\$11,000*
Carolina Relining Solutions	\$17,340

City Manager Dansby explained that the sewer line in front of Dairy Queen separated and was an emergency repair that was needed.

Mayor Weaver asked for a motion to approve to acknowledge bids for emergency sewer repair on Hwy 301 in front of Dairy Queen, awarded to low bidder, BLD Services. A motion was made by Councilmember Mcleod, seconded by Councilmember Waters and it passed unanimously.

VI. DISCUSSION / APPROVAL TO INCREASE REZONING FEE TO \$400.00

NOTE: Current rezoning fee is \$100.00

City Manager Dansby explained the cost for the Code Enforcement Officer to complete the requirements as stated in the City ordinance for rezoning was well over the current \$100.00 fee that the City charges and Code Enforcement Officer Conley and City Manager Dansby estimated the fair cost would need to be increased to \$400.00.

Councilmember Waters suggested to also charge the applicant the postage cost for mailing all the required letters.

Mayor Weaver asked for a motion to amend item VI. To increase rezoning fee to \$400.00 plus postage and advertising costs. A motion was made by Councilmember Waters, seconded by Councilmember Nobles and it passed unanimously.

Mayor Weaver asked for a motion to approve to increase rezoning fee to \$400.00 plus postage and advertising costs. A motion was made by Councilmember Waters, seconded by Councilmember Nobles and it passed unanimously.

VII. DISCUSSION / APPROVAL TO APPROVE BALCONY ON THE SECOND FLOOR AT 105 W. BARNARD STREET, SUBMITTED BY PAM WATERS

NOTE: This was approved by the Downtown Development Authority on Friday, February 24, 2023.

NOTE: This will also need to be approved by the Georgia Department of Transportation.

City Manager Dansby stated that he had sent all the required information to Georgia Department of Transportation and was still waiting for their approval.

Mayor Weaver asked for motion to approve balcony on second floor at 105 W. Barnard Street, submitted by Pam Waters. A motion was made by Councilmember Nobles, seconded by Councilmember Waters and it passed unanimously.

VIII. DISCUSSION / APPROVAL TO LIST THE BABY GRAND PIANO AT THE CITY AUDITORIUM ON GOVDEALS, BIDS STARTING AT \$2,500

City Manager Dansby explained that the Auditorium Committee said that nobody used the piano and that it was in the way.

Mayor Weaver asked for a motion to list the baby grand piano at the City Auditorium on GovDeals, bids starting at \$2,500.00. A motion was made by Councilmember McLeod, seconded by Councilmember Waters and it passed unanimously.

IX. DISCUSSION / APPROVAL TO ENTER INTO CONTRACT WITH WILKES OFFICE MACHINE CO., INC., LOWER BIDDER, FOR THE PURCHASE OF A PRINTER FOR CITY HALL

Wilkes Office Machine Co., Inc.*	\$11,395.20 Total Price for Copier
Vidalia, GA	48 Month Lease @ \$237.40/month
	\$0.0098 / Black & White Copy
	\$0.0760 / Color Copy
	\$1.00 Purchase option at end of lease

Digital Office Equipment	\$11,649.60 Total Price for Copier
Statesboro, GA	48 Month Lease @ \$242.70/month
	\$0.013 / Black & White Copy
	\$0.068 / Color Copy
	\$1.00 Purchase option at end of lease

NOTE: The City is currently contracted with Wilkes Office Machine Co. Inc. for the current copier and maintenance for the copier. The copier is out of date and parts can no longer be ordered for that model.

Councilmember Waters asked what the City was going to do with the current copier.

City Clerk Mixon explained that the contract that was signed in 2015 was for a lease, therefore Canon would come pick the copier up once the new one was delivered.

Mayor Weaver asked for a motion to approve to enter into a contract with Wilkes Office Machine Co. Inc., lower bidder, for purchase of a printer for City Hall. A motion was made by Councilmember King, seconded by Councilmember Waters and it passed unanimously.

X. DISCUSSION / APPROVAL OF RESOLUTION #23-26 TO APPROVE AGREEMENT BETWEEN GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) AND THE CITY OF GLENNVILLE FOR THE TRANSPORTATION INVESTMENT ACT (TIA) OF 2010 PROJECT, AND AUTHORIZE MAYOR AND CITY CLERK TO EXECUTE SAID AGREEMENT

City Manager Dansby explained that this was for band I of the TIA that was approved in the 2022 election.

Mayor Weaver asked for a motion to approve Resolution #23-26 to approve agreement between Georgia Department of Transportation (GDOT) and the City of Glennville for the Transportation Investment Act (TIA) of 2010 Project, and authorize Mayor and City Clerk to execute said agreement. A motion was made by Councilmember Waters, seconded by Councilmember McLeod and it passed unanimously.

XI. DISCUSSION / APPROVAL TO PURCHASE A PROJECTOR SCREEN FOR THE GLENNVILLE CITY AUDITORIUM, TO BE PAID FROM SPLOST

NOTE: If it is not purchased this Fiscal Year, it will be put in Fiscal Year 2024 Budget to be purchased.

City Manager Dansby explained that this would be a great addition to the City Auditorium but the City would still need to follow the financial policy before purchase.

Mayor Weaver asked for a motion to approve to purchase a projector screen for the Glennville City Auditorium, to be paid from SPLOST. A motion was made by Councilmember Nobles, seconded by Councilmember King and it passed unanimously.

XII. COUNCIL COMMENTS

Councilmember Waters asked City Manager Dansby to provide an update on the projects Parker Engineering is overseeing.

City Manager Dansby explained that Parker Engineering has completed the ordinance and once he got the book ready the next step would be to present it to the Planning Commission for their opinion, then it would be emailed to the Council. He explained that they were still waiting on the gates for the Waste Water Treatment Plant and they were moving into phase 2, design phase, for the drainage project.

Councilmember King thanked the City staff.

Police Chief Kicklighter introduced the Lindsey Reddish a certified police officer that was recently hired with 13 years of experience with the Vidalia Police Department and the Lyons Police Department.

City Manager Dansby thanked the Council for their support and reminded everyone of St. Patrick's Day on March 17th.

Code Enforcement Officer Conley explained that he had been getting a lot of calls about short-term rentals and the City may need to look into an ordinance quickly.

Fire Chief Barnard explained that the Fire Department received 16 calls for service, had 2 drills in Glennville and one drill with the County and has totaled 24.35 hours for the month of February. He stated that of the 16 calls there was one structure fire, two helicopter landings and the remaining was a mixture of calls.

Commissioner Kicklighter encouraged everyone to come to the Comprehensive Plan meeting Thursday at the Glennville Garden Club.

XIII. NO EXECUTIVE SESSION

XIV. ADJOURN

With all items being handled, Mayor Weaver adjourned the meeting.

AFFIRMATION

We affirm that these minutes are correct and true to form as presented to Mayor and City Council on Tuesday, April 4, 2023.

Bernie Weaver, Mayor

Emily Mixon, City Clerk